INSTRUCTIONS FOR AUTHORS: Research Provocations

Articles in the Research Provocations section do not simply summarise an existing debate, theme or body of scholarship. Instead, all articles published in this section offer fresh perspectives, develop theoretical advancements and highlight emergent research agendas. This section offers the opportunity for authors to launch high-profile critiques, to showcase acute but comprehensive contributions and to initiate challenging dialogues. We particularly welcome submissions that challenge disciplinary boundaries and bridge previously separate pools of literature.

It is assumed that submitted articles have not been published (or are not in the process of being published) elsewhere and that they are not under consideration for publication by other journals. The author should state whether s/he is publishing or has published related material elsewhere and, if so, provide details about how the submission differs from the related material.

Submission of material

All submissions should be made online at the *Policy & Politics* Editorial Manager website: http://policypol.edmgr.com/, in Word or Rich Text Format (not pdf). New users should first create an account, specify their areas of interest and provide full contact details.

All submissions must include an abstract of not more than 100 words, up to four key words and be between 5000 and 8000 words in length (including references). Submissions must be completely anonymised and uploaded without preliminary details, such as title, author, affiliations, abstract or keywords in the text file. All submissions will be subject to anonymous peer-review processes (unless stated otherwise) by referees currently working in the appropriate field. The editors aim to provide quick decisions and to ensure that submission to publication takes the minimum possible time; most papers can be published online via FastTrack ahead of print publication at: www.ingentaconnect.com/content/tpp/pap.

Policy & Politics is published by Policy Press on behalf of the School for Policy Studies at the University of Bristol. The School delivers highly rated research, undergraduate, masters and programmes, professional training and seminars in social policy, public policy and social work. The School's multidisciplinary team of policy experts come from a wide variety of backgrounds in social policy research, social work, sociology, history, human geography, economics, psychology and nutrition and health sciences based within specialist research centres. For more information see **http://www.bristol.ac.uk/sps**

Copyright assignment

Articles are considered for publication on the understanding that on acceptance the entire copyright shall pass to Policy Press as publisher of *Policy & Politics*. Authors will be asked to sign a copyright agreement to this effect. All authors should agree to the copyright assignment. For jointly authored articles the corresponding author may sign on behalf of co-authors provided that s/he has obtained their consent for copyright assignment. Where copyright is not owned by the author(s), e.g. where an article was written by an author in the course of his/her employment, the corresponding author is responsible for obtaining the consent of the copyright holder. When submitting online, the copyright assignment agreement is considered to be signed when the corresponding author checks the relevant box. The copyright assignment agreement can be read here: www.policypress.co.uk/PDFs/General/Copyright%20Assignment%20Agreement. To request permission to reproduce any part of articles published in *Policy & Politics* or to arrange Open Access please email the Policy Press: pp-info@bristol.ac.uk

Style

- British English spelling and punctuation is preferred.
- Non-discriminatory language is mandatory. Further guidance may be found in Policy Press editorial guidelines: www.policypress.co.uk/PDFs/General/EditorialGuidelines.pdf (Appendix B: Sensitive language).
- Explanatory notes should be kept to a minimum. If it is necessary to use them, they must be numbered consecutively in the text and listed at the end of the article. Please do not embed notes in the text.
- Please do not embed bibliographic references in the text, footnotes, live links or macros; the final submitted file should be clear of track changes and ready for print.
- Tables and charts should be separated from the text and submitted in a Word or Excel file, with their placement in the text clearly indicated by inserting: 'Table X here'. Please provide numbers, titles and sources (where appropriate).
- Figures, diagrams and maps should be separated from the text and, ideally, submitted in an Encapsulated PostScript (.eps) file. Figures created in Word or Excel are acceptable in those file formats. If the figures, diagrams and maps are in other formats (i.e. have been pasted into a Word file rather than created in it) please contact dave.j.worth@bristol.ac.uk for advice. Please indicate where figures should be placed in the text, by inserting: 'Figure X here' and provide numbers, titles and sources (where appropriate).

References

A custom version of the Harvard system of referencing is used.

- In-text citations: give the author's surname followed by year of publication in brackets
- List all references in full at the end of the article and remove any references not cited in the text
- Book and journal titles should be in *italics*
- Website details should be placed at the end of the reference. Do not include dates of access to websites
- Spell out all acronyms in first instance.

Example of book reference

Dorling, D, 2010, *Injustice: Why social inequality persists*, Bristol: Policy Press

Example of journal reference

Warin, P, 2012, Non-demand for social rights: A new challenge for social action in France, *Journal of Poverty and Social Justice* 20, 1, 41–53

Example of chapter within edited/ multi-authored publication

Levitas, R, 2011, Utopia calling: Eradicating child poverty in the United Kingdom and beyond, in A. Minujin and S. Nandy (eds) *Global child poverty and well-being: Measurement, concepts, policy and action*, Bristol: Policy Press, 449–73

Example of website reference

House of Commons Debates, 2010, Work and pensions (CSR), *Hansard*, 4 November, col 337WH, www.publications.parliament.uk/pa/cm201011/cmhansrd/cm101104/halltext/101104h0001.htm